



Santa Clara School

Dear Parents and Caregivers



TERM 2 UPDATE

Hope everyone is travelling okay? I love the quote above, because this must be the key belief we have about the next few weeks. We take it one day at a time. We take small steps. It allows us to breathe.

We need to accept that the unknown brings uncertainty, and that an ever changing world, changing on a daily basis, will lead to a feeling of being unsettled. We will take this in our stride, and when we feel worried or anxious, we are going to remember we have each other for support. Our staff are here for you and we know you are here for us. That has been so obvious these last two months, so obvious how much you care about Santa Clara School.

Over these next few weeks, we all have to set a 'no option clause' with a clear expectation that we are gentle. Things may be a bit messy, things may not go to plan, high levels of anxiety will follow, and we will worry. I mean, you are trusting your most precious gifts with us. This is when we must take a breath and remember gentleness. When we do not know what is coming or what might be ahead of us, we will feel a loss of control of the situation. What I am saying is, 'embrace the imperfection'. Hopefully the following operational matters take away some of the mystery around the start of Term 2.

There has recently been public and media attention regarding fees in Catholic schools and a suggestion that parents should receive discounts. I would respectfully like to make the following points that have been sent to all Catholic Schools:

- Parents have been guaranteed that their child's place at Santa Clara School is guaranteed regardless of a parent's financial situation. I have already provided you with information regarding fee relief and information regarding the Health Care Card discount scheme. I encourage you to contact me directly if you have any concerns regarding school fees. Any such arrangements are, of course, confidential.
- Our school will refunded/credited you the cost of any events or activities that you have been charged for and which are may not be occurring.



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- All members of our wonderful staff have continued to work very hard to support your child's education. You will understand that they have continued to be paid for their work. We rely on your school fees to assist us in meeting this significant ongoing financial obligation.
- Please be assured that our annual fees and charges are set at the lowest possible level to balance our yearly budget. All Catholic schools are not-for-profit, which means that if there are any surplus funds left at the end of any year, they are automatically used to offset future fee increases and/or fund future improvements for our students, including equipment and facilities.

Start of Term 2 Date

As you will be aware, from previous correspondence, Santa Clara School students commence Term 2 on Wednesday 29 April. We are looking forward to embracing the remote learning platform and continuing to engage all our students in their learning, whether this be at school or at home. Above all, our focus is the wellbeing of our community. You, our families, parents and kids, and our staff. The learning will happen.

Additionally, please be assured that whether your child is working at school or home, they will be provided with help, although the manner that this assistance is provided will vary. If you do have concerns or questions about how your child will be supported, I would ask that, in the first instance, you contact your child's teacher. If there are continuing concerns, please contact Kristy Madafferri or Adrian Tulett.

Delivery of Remote Learning

The Plan:

Student remote learning from home:

- Kindy to Year 3 will continue to use Seesaw and Year 4 to 6 will continue to use OneNote and Teams as our remote learning platforms.
- Teachers will be working online from 9.00 am to 3.00 pm Monday to Friday. Outside of this, teachers will be planning for the delivery of the curriculum and also working through email/message correspondence. As you can appreciate, there is one teacher, with up to 30 students. I have instructed teachers to ensure they are staying well and placing restrictions on the hours they are doing in this new way of delivering learning. I will monitor this with teachers during the first week.
- Teachers will communicate through Seesaw and Teams the learning activities for children in their class to work through.
- These will include a morning message from your classroom teacher at around 9.00 am. There will be activities explained either via video or instructions placed on these platforms.
- Teachers are available for you throughout the day, however you may find they do not respond immediately as they may be engaged in working with another child during that time or out on playground duty or at a lunch break. It is important that there is not the expectation that as soon as you send a message or an email, that the teacher will be available to respond. Please be patient with this, as I am the worst at being patient when I send an email. I know it is natural to want it now, I am so guilty of that.
- Feedback to students will happen throughout the week. Teachers will decide on the specific tasks they wish to receive back. Teachers will communicate this to the kids and to you through Seesaw, Teams or email.



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Students remote learning within the classroom:

- The above procedures for home will be followed in the classroom.
- At the start of the day, during Week 1, students will start in their own classrooms, with their classroom teacher. How this will be managed throughout the day will be dependent on the number of students in attendance in each class and each year level. We will be adaptable and work through this one day at a time.
- This will be reviewed for Week 2.
- Supervision will be covered by Classroom Teachers and Education Assistants as required.
- All students will be facilitated through the work prepared by the teachers at the end of term whether they are at school or at home to ensure equity. For all students, teachers will provide assistance, instruction and feedback to assist them to complete the work.
- All decisions will be dependent on the number of students in attendance. There will be social distancing protocols that will need to be followed. We will make decisions and be agile in our responses to both the regulations of COVID-19, but also to the needs of our students.

Other Information regarding remote learning:

Teacher Video Posts and Online Activities:

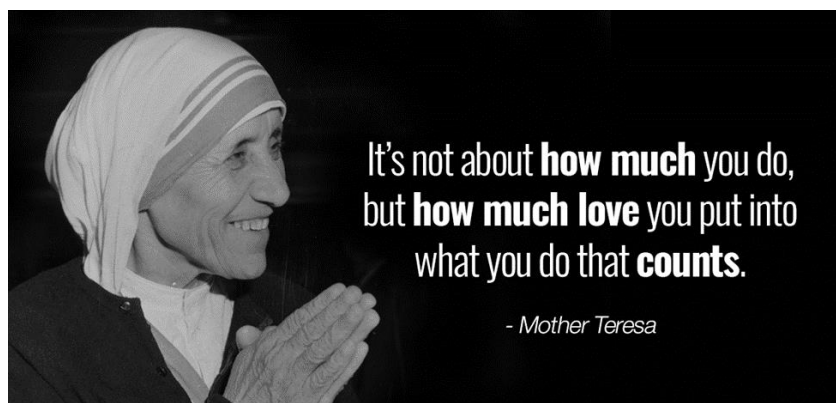
- Please note that these videos and activities are the intellectual property of our staff. These cannot be shared with others. Permission is not given for items to be shared off the Seesaw or Teams platform.
- These resources are provided for educational use and can be in breach of copyright regulations.
- We know parents respect this, and we respectfully request this is adhered to at the highest of standards.

Specialist Learning Experiences in Phys-Ed, Music, Italian, Health, Science:

- Specialist teachers will release one activity per week to their classes starting Week 1.

Support/Special Needs Learning Experiences:

- Teachers have been in contact with parents at the end of last term and will continue to be in communication during Week 1 in preparation for delivery commencing Week 2.





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No Entry to the school Grounds CEWA Directive

- Parents and caregivers are not permitted on school property. Please drop off or pick up your children from Kiss and Drive options or car park bays. Parents must not exit their vehicle.
- Parents walking children to school, must leave their children at the gate at either Coolgardie or Palmerston Streets.
- If parents need to collect students during the day – please call the administration (they will sign children in and out) and we will arrange for your child to be at the school office, where they will be directed to you at the front gate. Please do not come onto the school site.
- Only those visitors who are delivering essential supplies are to be permitted on school properties.
- We will do our very best with social distancing during these drop-off and pick-up times. Thank you for your understanding.

Other Important Information

The Before School Plan: These areas will be supervised from 8.20 am to 8.45 am morning.

- There will be two Drop-Off Zones, Coolgardie Street and Palmerston Street.
- Year 1 to 6 parents are to use the Coolgardie Street entrance. Staff will be supervising this area.
- Kindy and PP parents will use Palmerston Street entrance. This will also be supervised and Kindy and PP children walked to their classrooms.
- Parents are not to get out of their car during drop off at our Kiss and Drive. Parents are not to proceed through our gates.

The After School Pick-Up:

- The two areas will be set up as a repeat of the morning.
- Year 1 to 6 students are to be picked up from our Kiss and Drive on Coolgardie Street.
- Kindy and PP students can be picked up from the Palmerston Street gate, however, parents are not to enter the school grounds. Staff will take students to the gate.

Cleaning Procedures:

- We will be increasing our cleaning processes during the school day. This will include a focus on high traffic areas, and school playgrounds.

School Uniform Update:

- As we commence Term Two, we will allow the next month to be a time of transition to the winter uniform. Students will be able to wear either summer uniform or winter uniforms over the next month.
- Students may wear their sports uniform on their assigned days.



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Wellbeing:

- **Priority 1 will continue to be everyone's wellbeing.**
- This includes doing what you can to assist students in their learning.
- Expectation from us is simple, do the best you can. No need to follow timetables or sit kids down for hours to complete work. There is complete flexibility for you to do what you can. You must be looking after each other.
- Some children and families will prefer a schedule for the day, others will work with more flexibility. You need to see what works for you. For some families doing the remote learning will happen in the morning, for others, it will happen in the afternoon, or in the evening. We understand every family situation is different. We are here to support you.
- Please stay in touch with your classroom teacher, they will be wonderful support.
- We appreciate that deciding to send your children to school or have them work from home does cause some levels of stress for families. Remember the gentleness I mentioned earlier in this notice. Be gentle on yourself, and whatever you choose, is the right decision. I sense families worry about what we are thinking or what others may be thinking about their decisions. May I reassure you, whatever your decision, you are supported here by our staff.

It is extremely important that you are looking after yourself as well as your children during this time. You will have many ideas that you already do with your children to look after their wellbeing. Enjoy the experience. If you need to communicate with us, please do not hesitate to email myself, your child's teacher.

We look forward to continuing to support your family during this time of remote learning. Absolute key to wellbeing, is being able to speak to someone and know that they will listen. Being able to talk and express how you may be feeling is what we are here for. Never hesitate to reach out. All our staff are the best listeners. We cannot fix everything, but we can listen and support you.

Our staff are missing the vibrancy and excitement of having all our students at school and we are looking forward to the time, hopefully in the not too distant future, when we will see a full return to our physical school site by all our students.

In the meantime, we will continue to offer our students the very best teaching and learning opportunities possible, whether they are at school or home.

With blessings your way and an abundance of good things.

Clinton Payne
Principal

24 April 2020